

UNION REAL ESTATE COMPANY OF PITTSBURGH

429 Forbes Avenue – Suite 1500

Pittsburgh, PA 15219

PHONE: (412) 288-7800

FAX: (412) 288-7813

CONSUMER NOTICE FOR TENANTS: *Presenter hereby states that with respect to the property, he/she is acting as an agent for the Owner/Landlord pursuant to a property management agreement.*

RENTAL APPLICATION

1. ONE APPLICATION PER PERSON. A \$25.00 NON-REFUNDABLE APPLICATION FEE IS REQUIRED WITH THIS APPLICATION.

2. **SECURITY DEPOSIT = \$300.00.** THE SECURITY DEPOSIT MUST BE DELIVERED WITH APPLICATION TO HOLD THE APARTMENT. THE SECURITY DEPOSIT WILL BE REFUNDED ONLY IF APPLICATION IS NOT ACCEPTED. IF ACCEPTED AND YOU CHOOSE TO NOT SIGN THE LEASE FOR WHICH YOU ARE APPLYING, THE DEPOSIT WILL NOT BE REFUNDED. THE SECURITY DEPOSIT CHECK OR MONEY ORDER MUST BE SEPARATE FROM THE APPLICATION FEE CHECK OR MONEY ORDER. PLEASE SUBMIT TWO (2) CHECKS OR MONEY ORDERS. MAKE CHECKS OR MONEY ORDERS PAYABLE TO: **UNION REAL ESTATE COMPANY of PITTSBURGH.**

3. A COPY OF A LEGAL PHOTO ID IS REQUIRED UPON THE SIGNING OF THE LEASE. ACCEPTABLE ID INCLUDES A DRIVER'S LICENSE, PASSPORT, CHECK CASHING CARD, STUDENT PHOTO ID.

4. A SIGNED LEASE AND THE FIRST MONTH'S RENT ARE DUE AT THE EARLIER OF THIRTY (30) DAYS OF SUBMITTING THIS APPLICATION OR THE LEASE COMMENCEMENT DATE. IF NOT RECEIVED AS DESCRIBED ABOVE, THE APPLICATION WILL BE CONSIDERED NULL AND VOID AND OF NO FURTHER FORCE OR EFFECT, AND THE SECURITY DEPOSIT WILL NOT BE REFUNDED.

APPLICANT INFORMATION			
NAME:	SOCIAL SECURITY #:	HOME PHONE:	
PRESENT STREET ADDRESS:	Date of Birth: ____/____/____		
CITY:	STATE:	ZIP CODE:	
EMAIL ADDRESS:			
EMPLOYED BY:	BUSINESS ADDRESS:	WORK PHONE:	
LENGTH OF EMPLOYMENT:	OCCUPATION:	NORMAL MONTHLY INCOME:\$	ADDITIONAL INCOME: SOURCE: AMOUNT: \$
APARTMENT INFORMATION			
DESIRES TO RENT: (Apt. Bldg. Name)	Apt. #: Rate: \$	Parking #: Rate: \$	LEASE TERM DESIRED FROM: TO:
NAME OF ALL PERSONS TO OCCUPY PREMISES:			
LIST HERE - DOGS, PETS OR OTHER ANIMALS: Type _____ Weight _____ (PET FEE = \$20 PER MONTH)			
CREDIT REFERENCES			
AUTO Make and Year:	LICENSE#:	FINANCED BY:	
CHARGE ACCOUNTS/LOANS: (Please do not write account numbers)	1.		
2.	3.		
LANDLORD AND BANK REFERENCES			
PRESENT LANDLORD:	ADDRESS:	PHONE:	
LENGTH OF TIME AT PRESENT ADDRESS:	CURRENT MONTHLY RENTAL: \$		
PREVIOUS LANDLORD:	ADDRESS:	PHONE:	
LENGTH OF TIME AT PREVIOUS ADDRESS:			
CHECKING ACCT./BANK LOCATION:			
SAVINGS ACCT./BANK LOCATION:			
WHO TO NOTIFY IN CASE OF EMERGENCY:		PHONE:	
NAME AND ADDRESS:			
Where to send security deposit if no forwarding address provided at time of move out:			
CRIMINAL HISTORY			
1. Have you and/or any other intended occupant(s) ever been convicted of and/or pled "guilty" or "no contest" to any felony, regardless of whether such action resulted in jail or prison time served and/or deferred adjudication? ____Yes ____No			
2. Have you and/or any other intended occupant(s) ever been convicted of and/or pled "guilty" or "no contest" to any misdemeanor involving theft, burglary, pornography physical assault, sexual assault, indecent exposure, sexual molestation and/or any unlawful conduct involving a minor, regardless of whether such activity resulted in jail or prison time served and/or deferred adjudication? ____Yes ____No			
Note: Applicants are advised that by signing this application, you declare that all responses are true and that management/owner is authorized to verify this information. Any false response or statement on this application is grounds for rejection of your application and immediate termination of any lease. Management/Owner undertakes no obligation to verify the accuracy of the information provided in response to Questions 1 and 2.			
It is acknowledged and agreed and understood by Applicant that if the Applicant has made any falsifications or misrepresentations when applying to lease the herein described premises, this application will become null and void at the option of the Landlord. Applicant authorizes Union Real Estate to conduct a routine background check, a criminal history check and a credit inquiry into Applicant's credit history via credit reporting agencies.			
APPLICANT'S SIGNATURE: X _____		DATE: _____	
*** DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY ***			
DATE REC'D:	TIME REC'D:	SUMMARY:	
PROPERTY:	LEASE TERM:	TO:	

